

Annual Sustainability Reporting, Run for You

Your reporting cycle, owned and run every year.

Who it is for. Companies that have set up their sustainability reporting but no longer have an in-house ESG team.

WHY IT MATTERS

Many companies built their sustainability reporting with a dedicated ESG lead, then stepped the role down once the first report was in place. The obligations continue, and the rules keep moving: UK SRS applies to listed companies on a comply-or-explain basis through FCA PS26/19, and the GHG Protocol is currently under revision. This service gives the cycle an owner who tracks those changes, while your team keeps sign-off.

WHAT YOU GET

- An annual reporting calendar aligned to your year-end, publication and assurance dates
- Data collected each cycle, with validation checks and an exceptions log
- Your GHG inventory updated each year with the right conversion factors
- Draft report content against the frameworks you already use, and your Carbon Reduction Plan refresh
- An evidence pack for your assurer, and a year-end note for leadership

HOW IT WORKS

First 4 to 6 weeks **Handover.** Review existing frameworks, methods, data flows and controls. Agree calendar, owners and scope.

Quarterly or annual **Data cycle.** Collect and check data from your owners. Record and resolve exceptions.

After year-end **Reporting.** Calculate the year's figures, draft the report content and route it for sign-off.

Each cycle **Assurance and close.** Support your assurer to their opinion. Update the method for the next cycle.

TIMELINE

An annual cycle, starting with a 4 to 6 week handover

FEE

Fixed annual fee or retainer, quoted after scoping

RELATED OFFERS

The maintenance path after Dieple's set-up services

WHO DELIVERS IT

Katherine Byam, accountant by training and Fractional ESG Director, former Senior Internal Audit Manager at BAT, who led sustainability strategy at CooperVision, connecting site data to group disclosures.

- Readiness for California SB 261 climate risk reporting and preparation for SB 253 emissions disclosure at CooperVision.
- Supported the design of CooperVision's sustainability reporting architecture in Workiva.

Not included. Your board approves and publishes the report. The assurance opinion, which comes from an independent assurer. Legal advice. Adopting a new framework, which is quoted separately.

Start with a 30-minute call. [Book online](#) or email katherine.byam@dieple.com